

St Sebastian's Scrip Program Detailed Info

Family registrations are accepted any time at www.ShopwithScrip.com.

How do I register?

1. Go to www.ShopWithScrip.com, and click on "Register", then "Join a Program".
2. Your enrollment code for St. Sebastian's is B37D9BD8232L
3. Fill in all required information and click "I Accept."
4. Choose two challenge questions from the list and provide answers. You are now ready to shop on line!

How do I participate in this program if I already have an account with another organization?

Please just **add St. Sebastian's to your account using the St. Sebastian's enrollment code.**

1. Go to your account and click on "Manage Non-Profits."
2. Click on "Join another Non-Profit" and add the enrollment code B37D9BD8232L, for St. Sebastian's.
3. Click "Join" and you are all set.
4. Each time you log-in you manage the organization you want to use, by clicking on "switch" in the upper right hand corner of your page.

How do I order on-line? Just sign into your account and go to "Shop".

How do I pay for my order?

On-line/Just sign up for PrestoPay to pay with an EFT... in JUST THREE EASY STEPS!

1. **Register:** Enter your account information in a secure environment
2. **Verify:** The two small deposit amounts from GL Scrip Center in your specified account.
3. **Deliver:** Forward your approval code, delivered via email, to your organization's scrip coordinator, at stsebscrip@gmail.com.

Once you are approved by your coordinator, a final email will be sent as notification you are ready for online payment. You will continue to have the option to pay by check.

To learn more/get started click on PrestoPay at ShopWithScrip.com in the left side navigation bar of your Home page.

Check

On-line order - Print your order no. on the memo line of the check. Paper order - Please attach check to order sheet. Your completed check should be made payable to "St. Sebastian's Scrip Account" and placed in an envelope marked "SCRIP".

Cash

Please enclose in envelope clearly marked "SCRIP". On-line orders - include name and order no. on envelope. Paper orders - seal order form and cash in envelope clearly marked "SCRIP".

Where can I find printed order sheets?

Pick up an order form in the Scrip office outside of church or print from our church website (www.stsebracine.org)

How do I submit my order w/payment or check/cash payment for my on-line order?

Drop off at the rectory during normal business hours. Drop in mass collection. Drop off at sale office or to any Scrip representative.

When are orders due?

All orders with cash/check payment are due by 9:00 am Monday to the rectory.

On-line/PrestoPay orders due to the system by 9:30am

When and how often are orders placed?

Orders are placed every Monday during the school year, with the exception of some short or holiday weeks off.

Special summer schedule is typically every other Monday.

How do I get my filled order?

Pick up your order in the Scrip office before or after masses.

How do I designate my rebate earned?

Fill out a **Scrip Agreement**, available in Welcome folder, from the school office or at any selling point and send to the school office/ hand to Scrip rep selling or drop in mass collection.

Can I purchase cards without ordering?

A selection of cards are sold before and after Saturday and Sunday mass.

How do I collect my rebate earned?

Rebates are distributed once per year in mid June. Tuition credit applies for the next school year and shows up on your June invoice. Rebate checks are mailed in mid/late-June.

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